

# Student Placement Opportunity



**Position: Family Resource Centre Student Placements**

(Opportunities open on an ongoing basis)

**Program: Family Resource Center and the Queer and Trans Family Events Program**

**Reports to: Sharn Peters, Coordinator Child and Family Support Programs**

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## About The 519

The 519 is a City of Toronto agency committed to the health, happiness and full participation of LGBTQ individuals and communities. Through our innovative model of Service, Space and Leadership, The 519 strives to make a real difference in people's lives, while working to promote broader inclusion, understanding and respect.

## Programs related to this placement

The 519' Family Resource Centre is an affirming place for parents, caregivers and children to meet, play talk, learn and grow with each other. The FRC team provides age appropriate play based activities for children 0-6 years old with a focus on the ELECT (ELF) Framework. We provide books and music circle that are diverse, inclusive and are queer friendly. As we build community by provide resources and seasonal special events and we honor and celebrate sexual orientation and gender complexities in families. We believe that families define themselves.

The 519's Family Resource Center (FRC) and the Queer and Trans Family Events staff are Registered Early Childhood Educators and Family Resource Workers who have experience working within a diverse community, and provide meaningful personal insight that supports the development of LGBTQ-inclusive environments.

## Purpose of this placement

Placement student support the staff team to plan and deliver ELECT focused play based programming within the Family Resource Center (FRC) and during Queer and Trans Family Events. The FRC and strives to build community by providing a warm and friendly place for families to meet. The FRC team works to provide families with opportunities to connect with community and resources, and meet a variety of people who care for young children. We also support families with accessing information about parenting issues. The FRC team works with our community partners to meet the needs the families who access service at The 519.

## Responsibilities

- Assist team with setup and teardown of activities and events, support staff on field trips, during workshops and with the daily operations of the family resource center and the Queer and Trans Family Events.
- Supports the administrations of The 519's Family Resources Centre and the Queer and Trans Family Event and play based activities, using the ELECT (ELF) framework.
- Supports the maintenance of a high level of customer service with our Family Resource Centers Families, and our Community partner's.

- Supports the community development process for projects, including the establishment of community-led/peer-driven committees and develops programming to support specific training initiatives.
- Supports appropriate record-keeping, conducts research and analysis.
- Abides by The 519's policies procedures and complies with all applicable legislation and regulations inventory control systems.
- Participates and supports The 519's broad activities and other related policies and procedures.
- Other duties as assigned.

## Skills and Experience

- Experience working with children 0-6 years old.
- First Aid CPR Certified.
- Experience implementing play based activities for children 0-6 years.
- Ability to work as part of a team in a supportive manner with enthusiasm and energy.
- Ability to approach and support community members in a welcoming and friendly manner.
- Possess strong communication skills.
- Possess a desire to help affirm and celebrate LGBTQ families and their allies.
- Possess a non-judgmental attitude.
- Able to arrive on time; must give agency sufficient notice if they will be absent.
- Able to become familiar with The 519's policies and procedures and follow them.

## Assets

- Knowledge of the New Child Care and Early Years Act.
- Knowledge of food handling.
- Knowledge of Early Learning for Every Child Today framework for Ontario Early Childhood setting knows as the ELECT or ELF) framework.
- Knowledge of programs and services for children, families, new parents in the Toronto area.
- Experience with working children ages 0-6.

## Time Commitment

Agreed for each placement.

## Interviews, Training and Orientation

Successful applicants must be available for interviews and training and will be contacted for an interview with the Sharn Peters Coordinator, Child and Family Support Programs.

Training will include a general orientation to the history, values, policies and space of The 519, and specific program needs and practices.

## Application Instructions

Submit an application, cover letter and resume to [StudentOpportunities@the519.org](mailto:StudentOpportunities@the519.org) – ongoing.