



# Student Placement Opportunity

**Position:** LGBTQ 50+ and Trans Programs Students

**Program:** Community Services

**Reports to:** LGBTQ Community Services Coordinator

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## About The 519

The 519 is a City of Toronto agency committed to the health, happiness and full participation of LGBTQ individuals and communities. Through our innovative model of Service, Space and Leadership, The 519 strives to make a real difference in people's lives, while working to promote broader inclusion, understanding and respect.

## Programs related to this placement

**LGBTQ 50+ Program:** Is a weekly social support group that helps decrease the social isolation many people in the older LGBTQ communities face.

**Meal Trans Program:** is a weekly social support food based program for members of the greater trans communities.

## Purpose of this placement

Placement Students will leave with a better understanding of the LGBTQ people who are 50+ and of people in the Greater Trans Communities.

Students will support the staff, and each other, to plan and deliver the programming listed above. They will personally/professionally build their knowledge and skill to affirm the dignity, self-determination and complexity of all people who access The 519.

## Responsibilities

- Work as a team to create a welcoming space for all participants.
- Promote and engage in conversations and help develop community building
- Facilitate activities to help understand participant needs
- Provide support in searching and navigating community resources
- Report to staff on program plans and participant levels/attendance
- Support the individual needs of one or two of the community participants if required
- Set up and tear down programming spaces and equipment
- Create and deliver at least one workshop
- Assist and create projects outside of program time
- Administration tasks as given
- Take part in monthly program planning
- Calling people weekly to update them on events
- Food Prep/Clean up.
- Being part of special events are necessary (TDoR, holiday parties, field trips etc.)

## Skills and Experience

- Ability to converse in a clear and friendly manner on the telephone
- Experience with group facilitation
- Ability to work as part of a team in a supportive manner
- Ability to approach and support community members in a welcoming and friendly manner
- Work from an ARAO framework
- Possess strong communication skills
- Good problem solving and de-escalation skills
- Possess a non-judgmental attitude
- Able to arrive on time; must give agency sufficient notice if they will be absent
- Able to become familiar with The 519's policies and procedures and follow them

## Assets

- Experience in program/event planning and implementation
- Lived experience as an LGBTQ person and within Toronto's LGBTQ communities
- Experience as a participant or volunteer in social groups or organizations for LGBTQ people
- Knowledge of programs and services for LGBTQ people
- Good interpersonal communication skills

From empowerment and connectedness perspectives we especially encourage the placement of students who are able to identify as peers of participants.

## Time Commitment

**September to April** for a minimum of 15 hours per week

**Required Student Attendance in Program:** Mondays, Tuesdays, Wednesdays or Thursdays T.B.D.

## Interviews, Training and Orientation

Successful applicants must be available for interviews and training and will be contacted for an interview with the LGBTQ Community Services Coordinator.

Training will include a general orientation to the history, values, policies and space of The 519, and specific program needs and practices.

## Application Instructions

Submit an application, cover letter and resume to [StudentOpportunities@the519.org](mailto:StudentOpportunities@the519.org).